

# **WISCONSIN DEPARTMENT OF VETERANS AFFAIRS**



**Request for Architectural and Engineering Services**

**Museum Improvements – Marden Activities Center  
Wisconsin Veterans Home - King**

**May 2014**

**DFD Project No. 14C3A**

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## **Project Background and Purpose**

The Wisconsin Veterans Home at King (Home) serves the long term care needs of aged and disabled veterans and their eligible dependents. The Home was established in 1887 by the Grand Army of the Republic. The Home has grown and developed over the past 127 years. The Wisconsin Veterans Museum (WVM) commemorates, acknowledges, and affirms the roles of Wisconsin Veterans in America's past and present.

History is about making useful narratives for the present based upon choices about what to remember from the past. It is a search for common ground between people – a unified narrative for the present and the future. The WVM will continue to provide those links to veterans and their families through the expansion and redevelopment of its current exhibit space at the King Veterans Home.

The redeveloped museum at King will honor Wisconsin's veterans from the Civil War to present day. This new exhibit will allow our older veterans to enjoy the cultural and educational benefits of museum visitation.

The exhibit will be sensitive to the needs of the members at King Veterans Home, many of whom are faced with physical challenges that impact mobility, sight and hearing. New technologies and exhibit techniques are transforming the museum experience for older visitors faced with age-related limitations.

The existing museum space in Marden Center is approximately 1,993 square feet. The expansion of the museum into the adjacent space will provide for approximately 831 square feet for a total of 2,824 square feet to accommodate the new exhibits to meet the mission of the WVM.

## **Project Description**

### Part 1

This part of the project will provide technical support to develop, fabricate and install interpretive exhibits, and design services to remove an existing non-load bearing wall and make necessary modifications to the existing spaces to accommodate the new exhibits.

### Part 2

This part of the project will remodel the existing and adjacent space to accommodate the new museum exhibits in the Marden Activities Center.

## **Scope of Services**

All services shall be in accordance with DSF's "[POLICY AND PROCEDURE MANUAL FOR ARCHITECTS/ENGINEERS & CONSULTANTS](#)" (Version in effect at the time of execution of the AE Professional Services Agreement.).

### **Scope and Deliverables:**

Part I Museum Exhibits – provide technical support to WDVA to develop a Request for Proposal (RFP) to develop, fabricate and install an interpretive exhibit in the Museum in the Marden Activities Center. Services will also include coordination of the remodeling work in Part II to accommodate the museum design.

Part II Marden Activities Center Remodeling – provide architecture and engineering services for the remodeling of the museum space and extended construction administration services related to coordination with the exhibit fabricator.

In addition to the requirements of the *DFD Policy & Procedure Manual for Professional Services*, provide the following Pre-Design, Design, and Construction Document services and deliverables:

- Investigate existing facilities and prepare a facilities condition assessment.
- Develop design and construction documents for the demolition of a wall between the current museum and museum storage space, remodeling, mechanical, electrical, fire protection, lighting and security improvements and those required by the exhibit fabricator.

## **Consultant Qualifications**

The consulting team should have experience within the last 5 years in the development or evaluation of Request for Proposals, coordination of museum exhibits, and in the design and construction of remodeling projects. A/E's should clarify this experience in their letter of interest by describing the project scope, size, construction value, date completed. A/E's should also indicate, where possible, Prime and sub-consultant team members, and the experience of sub-consultants with similar projects.

**Proposed Project Schedule**

	<b>Phase 1</b>	<b>Phase 2</b>
	<b>Museum Exhibits</b>	<b>Marden Remodeling</b>
AE Selection		Jul 2014
SBC Action		Nov 2014
Bid Opening		Mar 2015
Construction Start	Jan 2015	May 2015
Substantial Completion	Jan 2016	Jan 2016

**Preliminary Project Budget**

	<b>Phase 1</b>	<b>Phase 2</b>
	<b>Museum Exhibits</b>	<b>Marden Remodeling</b>
Construction		
Exhibits		
Contingency		
AE		
DSF Fee		
<b>Total Preliminary Project Budget</b>	<b>\$280,000</b>	<b>\$120,000</b>

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